STEP #2.

ACTIVE LISTENING: Use "how" and "what" questions to get people talking. Avoid "why" questions because they make people feel judged. Allow "what" and "how"

them to have.

YOU ARE SAFE

RAPPORT & INFLUENCE: Ask them "right?". Their headnod, "yes," will positively influence the short-term thoughts and actions

Benus To:

You may want to use the word "BECAUSE"

And use a contraction to get the person to sall yes a contraction to get the person to the pers

EXAMPLE: Your child has been playing with the iPad for 4-hours straight. Instead of saying, "You're addicted to electronics!", use the Cooperation Paradigm:

STEP #2:

"Angus, you understand the importance of <u>balance..."</u>

STEP #3:

"Right?" Then make your request.

STEP #1:

"How's it going, Angus?"

Then actively listen (and listen and listen).

HERE ARE SOME EXAMPLE QUESTIONS TO ASK:

- What's different today compared to yesterday?
- How would taking some kind of action make you feel better right now?
- What's important for me to know or understand about X coworker?
- How do you envision moving forward?
- How can we work together to bring about the best outcome possible?
- How are you feeling?
- What would you like a typical work day interaction to look like with the two of you (or the team or with me)?
- How can we think about this from a different perspective?
- How can we look at this from a different angle?
- How is X coworker's action (decision or remark) impacting you today?
- What do you respect about X coworker?
- What is going well in your work relationship with X coworker?
- What about this situation is working?
- What leads you to that conclusion?
- How is your work environment helping you succeed?
- What do you want X coworker to know?
- What does respectfulness at work look like?
- What ideas do you have to be able to move forward? How do you suggest you get there? What's the first step?
- What mutually beneficial solutions can you offer?
- What would have to happen for you to accept X coworker's solution (idea or plan)?

POSITIVE TRAITS TO ASSIGN PEOPLE:

- Authentic
- Acceptance
- Accuracy
- Achievement
- Acknowledgment
- Adventure
- Affection
- Authority
- Careful
- Challenge
- Compassionate
- Competent
- Cooperation
- Creative
- Dependable
- Direction

- Ease
- **Ethics**
- Enthusiastic
- Excellence
- **Exploration**
- Flexibility
- Focus

- Friendship

- Advancement
- **Ambitious**
- Balance

- Determined
- Directness
- Drive
- Eagerness
- Education
- Effectiveness

- Fun Gratitude
- Growth
 - Нарру
 - Health
 - Honesty Humor
 - Influence
 - Intelligence
 - Joy
 - **Justice**
 - Kindness

 - Knowledge
 - Leadership
 - Learning

 - Logic
 - Love
 - Loyalty
 - Making a
 - Difference
 - Meaningful Work
 - Motivation
 - **Optimism**
 - Order
 - **Passionate**
 - **Patient**
 - Peace
 - Perseverance
 - **Popularity**
 - Power
 - Pride

- Recognition
- Religion
- Reputation
- Respect
- Responsible Resolution
- Resourcefulness
- Security
- Self-Control
- Self-Respect
- Sharing
- Simplicity
- Speed
- Spirituality
- Stability
- Status
- Structure Success
- Support
- Sympathy
- **Teamwork**
- Thoughtfulness Trust
- Trustworthiness
- **Truth**
- Understanding
- Virtue
- Vision
- Warmth Wealth
- Winning
- Wisdom